

Sturdivant-Progress Water Supply Corporation
241 Village Bend Rd
Mineral Wells, Texas 76067
940-325-6020 / spwsc@suddenlinkmail.com / sturdivantprogress@gmail.com

Officers present:

Vice-President – Jeff Smith(presiding)
Secretary-Treasurer – Penny Snow
Assistant Secretary-Treasurer – JB Watkins

Directors present:

Sarah Hahs
Jim Slattery
Steven Byrom
Jeff Stow
Mike Johnson

Also present:

Office Personnel – Rebekah Da Vault, Leslie Cottrell

Not in attendance:

President – Scott Royal
General Manager – Billy Brillhart

Call to Order / Invocation / Verification of Quorum:

Called to Order by Vice President Jeff Smith at 5:00 pm April 12, 2023.
A Quorum was verified, 8 of 9 Directors present.

Concerns of Customers:

Director Jim Slattery made a comment about the office being closed for Good Friday, Easter weekend and Easter Monday. He said that he had a complaint from a member, who chose not to identify himself, about the office being closed on Good Friday and Saturday. He also commented, about there only being one office staff personal in the office on Fridays. Rebekah let him know that Good Friday is a standard holiday posted in the corporate by laws and employee manual for SPWSC. She also told him that we always post the office closures at least 72 hours prior, in at least 2 public locations.

Approval of the Minutes:

Director – Jim Slattery made a motion that the printed minutes of the March 15, 2023, board meeting be accepted. **Director** –Steve Byrom seconded the motion. The motion passed 8-0.

Summary of Reports:

Presented by Leslie Cottrell on behalf of the General Manager: Field Report, Work orders and Water Usage/Loss Report for, March 2023. Office Report, Director's/Financial Report, and Sales/Receivables Report, for March 2023. *Copies of these are kept in the monthly reports folder and available for review upon request.*

There were 5 meter leak checks this month the results were, 1 - leak, 2 - no leak and 2 - something was left on (such as a water hose). The purveyors changed out 53 old J meters to new J meters. Out of 53 only 13 activated correctly. Leslie and the purveyors are working with badger tech to resolve the issues. The purveyors are trying to get a standard way set to activate or reboot the new meters. The meters are monitoring the water usage and storing the data, they are just not sending it to the cloud where we can see it from the computer. The purveyors installed 1 ¾ inch tap and 1 ¾ inch meter. They pulled 1 meter by request. As of today, we have 677 smart meters installed.

Leslie and the purveyors went out and did a pressure test on 2 mobile homes. They test showed 80 psi at each house.

The purveyors had to call out the City of Mineral Wells sewer truck for service on Lori Dr when the sewer was overflowing.

Billy did purchase a used Vactrailer. He had a letter of available funds from the financial institution. He did not purchase at the Ritchie Brothers auction in Ft Worth. In the future, **Assistant Secretary-Treasurer** – JB Watkins, would like the directors to discuss prior to the purchase of a large item, if it will be financed or paid in one payment.

It appears as if the City of Mineral Wells may have put SPWSC a take or pay billing, without notice. We were charged double for March as compared to February, with less water used.

Status of current projects:

The projects committee did not meet in March:

SPWSC office location fence repair – Director Mike Johnson made a motion that – That we give Billy until May 31st, 2023 to finish the fence repair at the Sturdivant Progress office or we recoup funds and materials. Jeff Stow seconded the motion. Vote was unanimous.

Upsize of FM 2256 Pipeline (Contractor Brogdon)- Contractor is expecting to tie in to the main line on Village Bend and FM 2256 on April 13, 2023.

Carter Rd wells on the system- TCEQ came out and did an investigation of the wells. While here they looked at the wells on Carter Rd, Gill Ct, and Hwy 281. TCEQ asked that we take down the information from our website about the wells. They will get back with us in a few months.

Tank expansion main office- Nothing new

Pressure tank main office – Billy is talking about purchasing a tank from Mr. Dow.

Airport area pressure – Pressure is good right now. We have had no complaints.

Buchanan Wells tied into the system: These wells will be sold with the Hwy 281 property. We will have to drill new wells. Waiting for sell of property to determine where new wells will be, and the type of fence required. Waiting on a bid from well drilling company to see costs for new wells.

New Business:

Assistant Secretary-Treasurer – JB Watkins asked for a change in the corporation check signers’ policy. He feels that the office staff should be trusted to sign vendor checks. It was discussed why directors must sign checks and office staff does not. **Vice President** Jeff Smith and a few directors do not wish to make a change to the procedure currently. Mr. Watkins asked to have his name removed from the list of check signers.

The Board went into executive session to discuss the Buchanan property sale negotiations.

Return to regular session.

A motion was made by **Director** – Jim Slattery to adjourn the meeting at 6:30 pm. **Director** – Mike Johnson seconded the motion. Approval was 8-0 and the meeting was adjourned.

President, Scott Royal

Secretary-Treasurer, Penny Snow

Vice-President, Jeff Smith

Assistant Secretary-Treasurer, JB Watkins